

**HUDSON/DELAWARE CHAPTER - SOCIETY OF TOXICOLOGY & CHEMISTRY  
BOARD MEETING MINUTES  
JUNE 22, 2007 (1:30 PM START)  
TRIUMPH BREWERY (PRINCETON, NJ)**

**ACTION ITEM SUMMARY**

- 1) Sean Bugel volunteered to put together a poster for the chapter to post in the exhibit hall at the 2007 SNA meeting.
- 2) A time for the board dinner held during the SNA Meeting will be determined
- 3) Once minutes are approved they will be posted on the HDC website.
- 4) Sean Bugel will send a copy of MS Frontpage to Don Nazario and Amanda Maxemchuk.
- 5) Larry Lyons will be providing a final Treasurer's Report when all responsibility has been transferred to Chris Nally.
- 6) Chris Nally, Peter Brussock and Steve Brown will have a conference call to discuss getting corporate sponsors.
- 7) The topic selected for the Fall Workshop was metals risk assessment, bioaccumulation and toxicology and risk assessment of metalloids.
- 8) Peter Brussock will call the Camden Aquarium to determine what the availability of the aquarium would be for the workshop to be held on the 14<sup>th</sup>, 21<sup>st</sup> or 28<sup>th</sup> of September or the 12<sup>th</sup> of October, although the workshop does not need to occur on a Friday. If the aquarium is not available, Peter will call the Rutgers Ecocomplex in Bordentown as an alternative.
- 9) Don Nazario will handle catering for the Fall Workshop.
- 10) Rich Henry (a.k.a. Smartass) and Amanda Maxemchuk (a.k.a. Cookie-baker) will be co-chairs for the Fall Workshop.
- 11) Rich Henry and Sean Bugel will contact SETAC-NA and move URL to the SETAC web site after this year.
- 12) Sean Bugel will update / create new web site.
- 13) Steve Brown will distribute a list of current and potential sponsors.
- 14) Anyone who would like to volunteer for a Board sub-committee should let the Board know via email.

**ROLL CALL**

***Present:***

- C. Bentivegna (Past President)
- S. Brown (President)
- P. Brussock (Board Member)
- S. Bugel (Student Board Member/Web Master)
- R. Henry (Communications Co-Director)
- R. MacGillivray (Vice President)
- A. Maxemchuk (Secretary)
- D. Nazario (Communications Co-Director)

***Absent:***

- C. Nally (Treasurer)

**ANNOUNCEMENTS**

### ***2007 HDC Annual Spring Meeting Feedback***

The spring meeting was very expensive due to having dinner and entertainment at the Lambertville Station, however the dinner was well-received and very successful. The results of the surveys showed that we received the worst feedback for shortcourses. Possible reasons include:

Too little time

Downstairs room is too cold at the mill

Inclement weather resulted in flooded roads and late start times, leading to too little time for Friday's courses

Members don't want to move the annual meeting to the fall

Suggestions included:

Keep the format spread out so that there is variety to the daily activities.

Cover business at the beginning of the meeting to avoid losing people during the business meeting.

***SETAC Globe Newsletter Article*** – Steve Brown distributed the article he wrote to everyone via email and provided hard copies at the board meeting.

***2007 SNA Meeting (Milwaukee)*** - Steve Brown has reserved a room for the HDC Chapter meeting. The time for the meeting will be determined. The meeting will either be held during lunch hour or 4-5 pm. The meeting may be less expensive and have a better turnout if it is held at the end of the day. *A time for the board dinner held during the SNA Meeting will be determined.*

***Minutes from RCC Conference Call*** (see Attachment A) –

Proposed a sediment advisory group (global SETAC)

Proposed a nanotechnology group

SNA 2008 Meeting in Tampa

SNA 2009 Meeting in New Orleans

SNA 2010 Meeting on west coast

Don Nazario is on the exhibitors committee for 2007

*Sean Bugel volunteered to put together a poster for the chapter to post in the exhibit hall at the 2007 SNA meeting.*

***2007 North Atlantic Chapter SETAC Meeting*** – Don Nazario attended the meeting and provided a brief summary.

The meeting consisted mostly of platform presentations.

The poster social was too late in the meeting for posters to receive enough attention.

Attendees were a mix of regulators and consultants.

Short courses cost extra.

Approximately the same number of people as attended the HDC spring meeting, and it was a good mix.

The NA SETAC Chapter has an annual meeting in June and a workshop during the winter.

It was suggested that we coordinate rather than duplicate topics covered by the two Chapters.

#### **APPROVAL OF MINUTES -**

March 2007 board meeting minutes have been approved.

*Once minutes are approved they will be posted on the HDC website.*

*Sean Bugel will send a copy of MS Frontpage to Don Nazario and Amanda Maxemchuk.*

**TREASURER'S REPORT** – Chris Nally distributed his Treasurer's Report to everyone via email (see attachment B). *Larry Lyons will be providing a final Treasurer's Report when all responsibility has been transferred to Chris Nally.* The checking account is pretty much depleted, as there have been no monies collected from Corporate Sponsors yet this year because of the transfer of Treasurer responsibilities. Historically, the account would be at about \$5000 by June. This year, after meeting expenses, it is approximately \$2000, not accounting for the \$300 for the FileMaker program (needed for mailings, membership info management and nametags) and the \$650 for the Delaware Valley Science Fair, which the Chapter still owes to AAT. We will be getting corporate sponsors soon; this will pad the checking account. *Chris Nally, Peter Brussock and Steve Brown will have a conference call to discuss getting corporate sponsors.*

#### **DISCUSSION/ACTION ITEMS**

##### ***Meetings***

- 2007 Fall Workshop – Because of the sensitivity and difficulty getting people who are able to speak about the Hudson River issues, this will not be the topic of the Fall Workshop. Potential topics discussed included mercury in the environment; persistent, bioaccumulative and toxic contaminants (PBTs); quality assurance issues and meeting quality assurance goals; source water protection and water quality; and bioaccumulation and foodweb exposures in risk assessments. *The topic selected for the Fall Workshop was metals risk assessment, bioaccumulation and toxicology and risk assessment of metalloids. Peter Brussock will call the Camden Aquarium to determine what the availability of the aquarium would be for the workshop to be held on the 14<sup>th</sup>, 21<sup>st</sup> or 28<sup>th</sup> of September or the 12<sup>th</sup> of October, although the workshop does not need to occur on a Friday. If the aquarium is not available, Peter will call the Rutgers EcoComplex in Bordentown as an alternative. Don Nazario will handle catering. Rich Henry (a.k.a. Smartass) and Amanda Maxemchuk (a.k.a. Cookie-baker) will be co-chairs.*
- 2008 Spring Meeting – Topics, themes and locations were discussed. Proposed locations for the next HDC SETAC Annual Meeting include Seton Hall University, Tuxedo, NY, and the Allentown, PA area. Preferred topic is emerging contaminants.

##### ***Communication***

- HDC Newsletter
  - Rich Henry will alter format a bit.
  - Next newsletter articles due mid-summer (soon to advertise fall workshop).
- HDC Website

- *Rich Henry and Sean Bugel will contact SETAC-NA and move URL to the SETAC web site after this year.*
- *Sean Bugel will update / create new web site.*

***Development***

- Corporate Sponsors
  - *Steve Brown will distribute a list of current and potential sponsors.*
  - Board may want to consider decreasing the sponsorship amount to encourage more sponsors and avoid competing with SETAC-NA (see RCC notes, Attachment A).
- Membership
  - The web page should be updated to serve and attract members better.
  - A tri-fold brochure for SETAC-HDC that people can download should be created.

***Subcommittees***

Sponsorship – Steve Brown, Peter Brussock, Chris Nally

Communications – Rich Henry, Don Nazario, Sean Bugel

Membership – Carolyn Bentivegna, Peter Brussock

Awards – Amanda Maxemchuk, Chris Nally

*Anyone who would like to volunteer for a Board sub-committee should let the Board know via email.*

***Board of Directors Elections*** – The election results have been announced as of July 11, 2007. New board members include:

Gina Ferreira

Bob Hoke

Ben LePage

George Molnar

Brett Sovick

**ADJOURN**

*SETAC's mission is to support the development of principles and practices for protection, enhancement and management of sustainable environmental quality and ecosystem integrity. SETAC promotes the advancement and application of scientific research related to contaminants and other stressors in the environment, education in the environmental sciences, and the use of science in environmental policy and decision-making. The Society provides a forum where scientists, managers, and other professionals exchange information and ideas for the development and use of multidisciplinary scientific principles and practices leading to sustainable environmental quality.*

Attachments – RCC Conference Call Minutes  
Chris Nally's Treasurer's Report